

## RTI 2005 Kalam 4(1) (A)

Branch: Organic Farming Research station, Naganahalli, Mysuru

Sl. No.	Name of the Officers / Employees	Designation	Discharging duties
1	Dr. C. Ramachandra	Senior Farm Superintendent	Overall management of Farm
2	Mr. K. M. Sureshkumar	Junior Engineer (Agri.) (Working arrangement)	Management of Stores and any other work entrusted by the SFS
3	Smt. Aaliya Tabassum M. Dafedaar	Senior Assistant	Office Finance and Administration and any other work entrusted by the SFS
4	Smt. G. Sunitha	Assistant	Fodder Revolving Fund, Dairy revolving Fund, Sericulture Revolving Fund and DRE (Muster Roll) salary and any other work entrusted by the SFS
5	Mr. D. Manjunath	Senior Field Assistant	Field management and any other work entrusted by the SFS
6	Smt. Harika, P.	Senior Field Assistant (working arrangement)	Field management and any other work entrusted by the SFS
7	Smt. Leelavathi	Senior Farm Labour	Field work entrusted by the SFS and Field Assistants
8	Mr. Chunchanahalli Mahadeva	Senior Farm Labour	Field work entrusted by the SFS and Field Assistants
9	Smt. Madduru Gowramma	Senior Farm Labour	Field work entrusted by the SFS and Field Assistants
10	Smt. Mahadevamma	Senior Farm Labour	Field work entrusted by the SFS and Field Assistants
11	Mr. N. Raju	Bullockman (working arrangement)	Field work entrusted by the SFS and Field Assistants

Sl. No.	Name of the Officers / Employees (on contract basis)	Designation	Discharging duties
1.	Dr. Sumanthkumar G. V.	Research Associate (GKMS unit)	Forecasting of weather parameters and any work entrusted by the Nodal Officer
2.	Kum. Hemalatha D.	Agromet observer (GKMS unit)	Recording daily two times weather programs and any work entrusted by the Nodal Officer
3.	Smt. Chithra V. G.	Typist	Typing work and any work entrusted by the SFS
4.	Mr. Basavaju, C.	Tractor Driver (HV)	Management of Tractor and any other work entrusted by the SFS.
5.	Mr. Bhadraiah, M. D.	Driver (LV)	Management of (Sumo gold) Jeep and any other work entrusted by the SFS
6.	Mr. Punith, R.	Asst. Cook cum caretaker	Maintenance of Guest house, Fish pond, dairy unit, and any work entrusted by the SFS.
7.	Mr. Sunil kumar, D. N.	Messenger	Bank, Post office and any other work entrusted by the SFS
8.	Mr. Sagara	Messenger	Office cleaning, Maintenance of Poly house and any work entrusted by the SFS
9.	Mr. Vijaykumar	Watchman	Night watching and any other work entrusted by the SFS

RTI 2005 kalam 4(1) (B)

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Sl. No.	Files Name
1.	NSP
2.	Receipts of seeds
3.	Annual stock verification
4.	Auction sale
5.	DRE Muster role
6.	Revolving fund voucher
7.	Organic Sericulture voucher
8.	DC Bill copies
9.	DC Bill passed copies
10.	PDC Bill copies
11.	PDC Bill passed copies
12.	Credit bills
13.	AC/NDC bills
14.	Death certificate of animals
15.	KEB
16.	Seniority list
17.	Budget
18.	Staff position
19.	Office Order
20.	Circular
21.	Vehicles
22.	Employment exchange
23.	Quarters allotment
24.	Charge list
25.	Proceedings
26.	Monthly progress Report
27.	Live stock
28.	Vigilance report
29.	Farm development committee
30.	Tree related file